



The Ursuline Academy Ilford

Provider Access Policy

Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to students at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All pupils in years 7-13 are entitled:

- to find out about education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact:

Dr L Nguyen - Deputy Headteacher (Careers Leader)

Telephone: 020 8554 1995

Email: lnghuyen@uai.org.uk

Opportunities for access

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into academy to speak to students and/or their parents/carers. Namely careers fairs and option evenings. However other more bespoke sessions can be arranged by speaking to the Careers Leader named above.

The academy will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The academy will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader so that they can be displayed in the Careers Section of the academy Learning Resource Centre (LRC). The LRC is available to all students at lunch time, before and after school.

Safeguarding

Our Safeguarding/Child Protection Policy outlines the Academy's procedure for checking the identity and suitability of visitors. External providers must either be escorted by a teacher at all time whilst on site or provide evidence of a current enhanced DBS check on the day of arrival. All visitors must be by appointment only.